

Timesheet/Wage Request

 Download Timesheets: www.rsuk.biz

 Email timesheets to: jobs@rsuk.biz

T: 01392 430800

F: 01392 662010

 24hr mobile: **07974 126489**

| | | | |
|-----------------------------------|--|---------------------------------|--|
| Worker's Name: | <input style="width: 95%;" type="text"/> | Week Ending (Sunday): | <input style="width: 95%;" type="text"/> |
| Client Name & Address: | <input style="width: 95%;" type="text"/> | Expenses inc nights out: | <input style="width: 95%;" type="text"/> |

| | Vehicle Reg | Start Time | Finish Time | Breaks | Total Hrs | POA | Digi download Y/N | Work category | Basic | X | X | X |
|-------------------------------|-------------|------------|-------------|--------|---|--------------|-------------------|---------------|-------|---|---|---|
| Monday | | | | | | | | | | | | |
| Tuesday | | | | | | | | | | | | |
| Wednesday | | | | | | | | | | | | |
| Thursday | | | | | | | | | | | | |
| Friday | | | | | | | | | | | | |
| Saturday | | | | | | | | | | | | |
| Sunday | | | | | | | | | | | | |
| Total Chargeable Hours | | | | | <input style="width: 50px;" type="text"/> | Total | | | | | | |

| | | | | | |
|-------------------------|--|--------------|--|-------------|--|
| Client Signature | <input style="width: 95%;" type="text"/> | Print | <input style="width: 95%;" type="text"/> | Date | <input style="width: 95%;" type="text"/> |
|-------------------------|--|--------------|--|-------------|--|

On signing this timesheet I agree that:

1. The hours shown on this timesheet have been worked
2. Any expenses indicated will be paid and billed
3. I accept and have received the Recruitment Solutions (South West) Ltd Terms of Business as shown on the reverse side of this timesheet
4. That this timesheet shall form part of an invoice which will be paid upon receipt
5. If this temporary worker is hired from another agency or permanently then a fee, temp to perm period or an extended period of hire will apply as per our Terms of Business

| | | | | | |
|--|--|--------------|--|-------------|--|
| Driver Signature (drivers only) | <input style="width: 95%;" type="text"/> | Print | <input style="width: 95%;" type="text"/> | Date | <input style="width: 95%;" type="text"/> |
|--|--|--------------|--|-------------|--|

On signing this section, I, the Driver agree that:

1. I have read and understood my legally binding obligations to the European Tachograph Rules 561/2006 as shown on the rear of this timesheet.
2. I have declared to Recruitment Solutions (South West) Ltd any other work I have undertaken that may affect my compliance with both Working Time and European Driver's Hours
3. I have declared any changes to my vocational licence since it was last physically checked by Recruitment Solutions (South West) Ltd

RETURN THIS TIMESHEET BY 0900 MONDAY FOR PAYMENT

White copy – Recruitment Solutions
Pink copy – Please leave with the Client